



SENATE MINUTES

MONDAY, SEPTEMBER 11, 2017
9:00 AM, BOARDROOM (210)

Bonne Zabolotney, Vice Chair	Jorma Kujala
Haig Armen	Patricia Kelly
Ruth Beer	Alia Hijaab Ebayed
Shauna Bryan	Suzanne Rackover
Helene Day Fraser	Celeste Martin
Judy Davis	Julie York
Kevin Bird, Secretary of Senate	Joakim Zatko
Cissie Fu	Deborah Shackleton
Mimi Gellman (via Blue Jean)	Laurance Playford-Beaudet
Harry Killas	

Regrets: Geoff Plant, Ron Burnett, Emma Somers, Danielle Zandvliet

Guests: Philippa Mennell, Lori MacDonald, Kurt Stavrou, Adrian Tees

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Bonne Zabolotney, Vice Chair, called the meeting to order at 9:07 am.
2. Motion: Approval of new Senate members; Celeste Martin, Harry Killas, Roan (Lemon) Reimer, Emma Somers (not present) were welcomed to Senate.
Moved / Seconded to approve the new Senate members; Celeste Martin, Harry Killas, Roan (Lemon) Reimer, and Emma Somers. Carried
3. Motion: Adoption of Agenda. The Agenda was approved
Moved / Seconded to approve the updated Agenda. Carried
4. Approval of Senate May 1, 2017 Minutes. The minutes were approved.
Moved / Seconded to approve the May 1, 2017 Minutes. Carried
5. Senate Governance. Bonne Zabolotney, encouraged Senators to read the Senate Bylaws, especially the sections about duties of Senate members, conflict of interest, and code of conduct. It was noted that the title “VP Enrolment + Student Services, Registrar” should be edited to “Executive Director, Student Services + Registrar” in the Bylaws.

II. BUSINESS / DECISIONS

1. Nominations Committee Motion: Confirm nominees to Senate committees. Bonne Zabolotney, Chair, Nominations Committee, presented recommendations from the Deans, Staff, Student Union, Registrar and Senate Chair for new and renewed nominees on the following Senate subcommittees; Academic Planning + Priorities (APP), Curriculum Planning + Review (CPR), Admissions, Appeals, International Development, Nominations, Financial Awards, Degree Exhibition and Governance Committee. Bonne reported that the Nominations committee requested that the Governance Committee review the Terms of Reference and Membership for the Degree Exhibition Committee.

Moved / Seconded to approve the presented recommendations from the Deans, Staff, Student Union, Registrar and Senate Chair for new and renewed nominees on the following Senate subcommittees; Academic Planning + Priorities (APP), Curriculum Planning + Review (CPR), Admissions, Appeals, International Development, Nominations, Financial Awards, Degree Exhibition and Governance Committee.

Carried

2. **Motion:** Election of Member-at-large and Senate appointed committee members. Kevin Bird, Executive Director, Student Services + Registrar/Secretary of Senate ran the election for Member-at-large on the Executive Committee, and Senate appointed committee members on the following subcommittees: Governance, Curriculum Planning + Review (CPR), Aboriginal Advisory, Appeals, Admissions, Financial Awards.

Patricia Kelly volunteered to serve a one-year term on the Senate Executive Committee as Member-at Large.

Joakim Zatkan, student, volunteered to serve another year on the Governance Committee.

Curriculum Planning and Review (CPR) Committee. Mimi Gellman accepted the nomination to serve another year. Celeste Martin and Helene Day Fraser volunteered to each serve a two-year term on CPR.

Aboriginal Advisory Committee. Mimi Gellman reported that the Committee is requesting the opportunity to discuss Membership before a Senate member is appointed to join the committee.

Motion: To defer the election of a Senate appointed member on the Aboriginal Advisory Committee to the next Senate meeting.

**Carried
5 abstentions**

Haig Armen volunteered to serve a two-year term on the Appeals Committee.

Patricia Kelly volunteered to serve a two-year term on the Admissions Committee.

Harry Killas volunteered to serve a two-year term on the Financial Awards Committee.

Senate unanimously approved all nominations.

Moved / Seconded to approve the elections and Senate member appointments on the following Senate subcommittees; Senate Executive, Governance, Curriculum + Planning Review, Appeals, Admissions, Financial Awards.

Carried

3. **Update Academic Integrity Policy + Procedures (4.17, 4.17.1)** – Philippa Mennell, University Secretary, provided a status update on policy 4.17 and procedures 4.17.1 which were approved at the Senate meeting on May 1, pending legal review. The changes, as per legal recommendation, are;

4.17 Policy - expansion of ECU related policies under Enabling legislation + Linked policies. Under Objective, added "and accompanying Procedures." Where Dean of a Faculty is mentioned, added "individual in a position of equivalent authority." On pg. 6, under Submission of work for credit in more than one class, replaced "these exceptions must be negotiated with each course instructor," with "these exceptions must be discussed with and approved in advance by each course instructor."

4.17.1 Procedures; replaced "VP Enrolment Student Services and Registrar" with "Executive Director, Student Services + Registrar." Amended reporting procedures for Staff so that reports would not be entered into Progress Alert System without there being an official determination of Academic Misconduct. Clarified, where necessary, that incidents of Academic Misconduct would be recorded in the student's file in the Registrar's Office. Clarified, where necessary, that sanction of suspension would be enforced by the President, as per the University Act.

Senate accepted the revisions to 4.17 Policy and 4.17.1 Procedures as recommended by legal counsel.

Senate requested that Academic Planning + Priorities (APP) Committee review all policies and procedures linked into syllabus, especially policies regarding academic integrity.

Moved / Seconded that Academic Planning + Priorities (APP) Committee review all policies and procedures linked into syllabus, especially policies regarding academic integrity.

Carried

4. Motion: To recommend the updated 4.6 Student Conduct Policy for Board approval. Philippa Mennell provided a status update on 4.6 Student Conduct policy which was approved at the Senate meeting on May 1, pending legal review.

Philippa reported on the significant updates as recommended by legal counsel; expanded list of related University policies under Enabling legislation + Linked policies. Added phrase; "those/individual who hold(s) an equivalent position" to all mentions of "Dean of the Faculty(ies)." Replaced definition and procedures for Academic Misconduct with reference to Policy 4.17 and Procedures 4.17.1. Added definition for "Disruption of the

Teaching/Learning Process.” Introduced an updated list of reference policies for student appeal to the Senate. It was also the recommendation of legal counsel that a step-by-step procedures document should be considered for development. There was discussion. It was noted that it would be beneficial to have a current policy 4.6 in place that is consistent with the definition and procedures for Academic Misconduct established in Policy 4.17 and 4.17.1. It was also noted that the Academic Planning + Priorities (APP) Committee could review policy 4.6 and develop it further, particularly the Procedures.

Moved / Seconded to recommend for Board approval the updated 4.6 Student Conduct Policy, as presented.

Carried

5. Senate member representative on Presidential Search Committee – Shauna Bryan, Board Vice Chair and Board representative on Senate, and Adrian Tees, Associate Vice President, Human Resources, reported that the Board of Governors met in camera on September 8. A briefing note regarding the President + Vice Chancellor recruitment process was distributed to Senate. The briefing note outlined background information on the development of the search committee, the role and responsibility of search committee members, the confidentiality, diversity and human rights aspects and next steps. There was a discussion regarding the Presidential search committee membership. Senate questioned the reasoning for excluding a senior administrator on the committee. Shauna reported that the Board had a fulsome conversation on this issue, which was supported by a great deal of research conducted by our search firm, and ultimately agreed to exclude a senior administrator. Shauna called for a Senate representative to serve on the selection committee. Kevin Bird ran the election. Cissie Fu, Dean, Faculty of Culture + Community was elected Senate representative on the Presidential search committee.

It was declared that Cissie Fu, Dean, Faculty of Culture + Community was elected to serve as Senate appointed member on the Presidential Search committee.

III. REPORTS

1. Chair’s Report – There was no report.
2. Vice Chair’s report – Bonne Zabolotney deferred her report.
3. Open Forum – Cissie Fu requested that the Governance Committee discuss the implementation of the elections policy related to Faculty Senate elections for the Jake Kerr Faculty of Graduate Studies.

IV. NEXT MEETING: October 2, 2017.

V. ADJOURNMENT – The meeting adjourned at 10:15 am.