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| Approval Body  | Senate         |
| Policy Officer | President      |
| Approval Date  | January 2009   |
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## 2.1.1 NOMINATIONS COMMITTEE

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### TERMS OF REFERENCE

#### Membership

- One (1) Student
- One (1) Staff Member
- One (1) Faculty Member
- Vice Chair of Senate

#### Chair

The Senate Vice Chair shall be the Chair of the Committee.

#### Mandate and Authority

The Nominations Committee reports to the Senate. The Nominations Committee will recommend to the Senate the constituency representatives for Senate Committees as required.

Membership on Senate committees will be for a two (2) year renewable term. When terms have expired, the Nominations Committee or Secretary of Senate will contact current committee members to determine their interest in continuing. Where there are vacancies on committees, the Nominations Committee or Secretary of Senate will contact the Deans to appoint faculty representatives, the Student Union to appoint student representatives and the administrative group and CUPE to appoint the staff representatives as required.

#### Conflict of Interest

Senate members must consider the Conflict of Interest and Code of Conduct Bylaws prior to any discussion or resolution being considered that might constitute any real, potential or apparent conflict of interest.

#### Meetings

The Committee will meet prior to the first meeting of the Senate in each academic year.