

Policy Number	8.8.1
Approval Body	PEC
Policy Officer	Director HR
Approval Date	April 2008
Revised	August 2010

8.8.1 EMERITUS STATUS PROCEDURES

ENABLING POLICY

8.8 Emeritus Status

PROCEDURE

Nominations for Professor Emeritus status shall be reviewed by a Committee comprised of the VP Academic (as Chair), a Dean and a member of the faculty, as appointed by the Faculty Association. The Committee will make its recommendations to the President.

Nominations for emeriti designation may be initiated by a faculty member or other appropriate group or individual and forwarded to the Professor Emeritus Selection Committee by November 01 of each year.

Nominations shall be in writing and include the following information:

- Name of the candidate
- A curriculum vitae and other documentation demonstrating the individual's contributions to the University and the broader community.
- A brief statement outlining why the nominee should be considered for the title of Professor Emeritus
- Name and contact information of nominator

Deliberations of the Committee shall take place in camera.

The Committee shall consider the nominations in accordance with the policy criteria and make recommendations to the President.

The President will review the recommendations of the Committee and will inform the Chair of the decision.

If the recommendations are approved the Chair will inform the Committee and Human Resources of the decision and will make arrangements for a public announcement. Prior to the public announcement, Human Resources will inform the candidate and will make arrangements for the faculty member to receive Emeritus status rights and privileges as outlined below. The President will write a letter confirming the appointment.

If the recommendations are not approved the Chair will inform the Committee of the decision.

EMERITUS STATUS RIGHTS + PRIVILEGES

In addition to the rights and privileges granted to retired personnel through “Collective Agreements” as negotiated from time-to-time, and through University and HR Policies and Procedures, those with the title of Professor Emeritus shall:

- Be listed with faculty in the University catalogues, directories and other appropriate publications
- Receive University publications, announcements and event invitations
- Be issued University business cards and extended use of a University email address
- Have access to University facilities and space to support research and practice, depending on availability and resource demands and as approved by the President. In no case will a Professor Emeritus have priority over a continuing faculty for space or facilities.

These “rights and privileges” may be amended or deleted as determined by the President’s Executive Committee. If changes occur, every attempt will be made to give prior notice to the individuals.