



## **Emily Carr Aboriginal Advisory Committee**

### **TERMS OF REFERENCE**

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Approved by Senate: January 2017

Reviewed: April 2018

Aboriginal Advisory Committee is a community based advisory group that will provide ongoing input and feedback regarding the development, implementation and evaluation of an Aboriginal Plan in support of the University Strategic Plan.

#### **Membership**

##### *Voting Members of the Committee*

- One (1) Senate member
- Executive Director, Student Services + Registrar
- VP Academic + Provost
- One (1) Dean
- Two (2) Aboriginal Students in good academic standing
- Two (2) Aboriginal faculty
- Director, Aboriginal Programs
- One (1) Aboriginal Elder
- \*Aboriginal Program Assistant (non-voting)

##### *General*

Membership on the committee will be for a two (2) year renewable term approved at the September meeting of the Senate, or as soon as possible after the beginning of the academic term.

#### **Resource Personnel**

At the invitation of the Chair of the Senate, any other member of the University Community or external community whose expertise and knowledge would be of benefit to the Committee.

#### **Support**

Support for the Committee will be provided by the Aboriginal Program Assistant.

#### **Chair**

The Director, Aboriginal Programs will be Chair and report to the Senate.

## **Authority and Mandate**

The Committee reports to the Senate, and has the Authority to make recommendations for approval by the Senate. The Committee shall develop, review and advise the Board, and develop, review and advise the Senate on the following. The Committee shall receive advice from the Board on the preparation, review and recommendations from the Board on the following:

- 35.2 (6)(f) Educational policies regarding the evaluation of programs and educational services
- 35.2 (6)(l) Educational policies concerning the consultation with community and program advisory groups
- 35.2 (6)(m) Educational policies on other matters specified by the Board and referred to the Committee by the Senate
- 47.1 (d) Policies on research and research ethics as determined by the Board and Senate

## **General Responsibilities**

- Develop Aboriginal, Métis and Inuit specific programming to enhance and improve recruitment, retention and academic success for Aboriginal learners.
- Review educational and cultural needs of Aboriginal, Métis and Inuit students.
- Support recruitment initiatives, programming and retention of Indigenous students, staff, faculty and administration.
- Provide cultural protocol resources for students, instructors, staff and administration.
- Increase the visibility of Aboriginal culture, and language throughout the campus and beyond.
- Create indigenization strategies that include Aboriginal epistemology, Indigenous methodology and decolonizing theory.
- Advise on all matters which affect new and existing Aboriginal programs and services at ECUAD.
- Report annually on the progress made towards achievement of the Aboriginal Strategic Plan.
- The committee will advise the University and Senior Leadership on issues of Aboriginal, Métis and Inuit academic and cultural matters.

## **Conflict of Interest**

Committee members must consider the Senate Conflict of Interest and Code of Conduct Bylaws prior to any discussion or resolution being considered that might constitute any real, potential or apparent conflict of interest.

## **Meetings**

At the call of the Chair of the Committee. A quorum of the Committee shall consist of 50% plus one of the eligible voting members.