

## Logging into Moodle for Continuing Studies Students: A Primer

Welcome to Moodle, Emily Carr University of Art and Design's (ECUAD) online learning platform. To fully participate in your course, access learning materials, and interact with your instructor and classmates, Moodle is your toolkit to reach your educational goals.

If you're a new or returning Moodle student, please use this guide to successfully login.

To begin, please make sure you have the following handy:

- Your ECUAD username. Your username is the name you use to login to your MyEC account. If you have forgotten your username, please contact <u>csreghelp@ecuad.ca</u> for assistance;
- Please make sure that you have provided the most updated contact information, as your primary email account will be an important part of your Moodle login process, profile updates, and will be essential should you need to reset your Moodle password. To change or update your contact information, please contact <a href="mailto:csreghelp@ecuad.ca">csreghelp@ecuad.ca</a>
- Make sure browser cookies are enabled. If your cookies are not enabled, you will not be able to log into Moodle even if you have your ECUAD username on hand, nor will you be able to reset your password.

And one more note before we go on: **Your MyEC password is NOT your Moodle password.** While you use the same usernames for both platforms, your Moodle password will be different from your MyEC password.

## Logging into Moodle in 6 Easy Steps:



1. Go to the Emily Carr Moodle site login page by clicking on this link <u>https://courses.ecuad.ca</u>

2. Click (Log in) at the top right corner of the screen:



ECUAD login details.



3. On the login page, click on the "Forgotten your username or password?" link, located beneath "Login – External User."

Login - ECU Us	ers (Single Sign On)	
Log in using y	our account on:	
E	CU Log in	
Login -	External Users	
Username	Forgotten your username or password?	
Password	Cookies must be enabled in your browser ?	
Remember username	Some courses may allow guest access	
Log in	Log in as a guest	

4. Enter your ECUAD username in the "Search by username" OR enter your email (using your email only works if your contact information is up to date). Hit search.

Emily Carr University's Moodle Site
To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.  Search by username Username Search
Search by email address Email address Search

## 5. You will see the following notification:

If you supplied a correct username or unique email address then an email should have been sent to you.

It contains easy instructions to confirm and complete this password change. If you continue to have difficulty, please contact the site administrator.

6. Check your inbox for an email that contains instructions on how to reset or change your Moodle password. Don't forget to check you spam and junk folders if the link isn't in your inbox!



Congratulations! You've logged into Moodle! You can view your courses on your dashboard and even edit and customize your profile and settings:

EMILY CARR UNIVERSITY # ART + DESIGN	Faculty Support * Student Support * Campus & Online Resources *	* 🖗 💶 🔍 -	
Dashboard     Site home		Customise this page	
My Media			
🛗 Calendar			
Private files	Course overview	Calendar	
My courses 🔻	▼ Past ▼     Iii Course name ▼	<ul> <li>May 2021</li> </ul>	
CETP-252-S002-2021	Continuing Studies	Sun Mon Tue Wed Thu Fri Sat	
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CECD-100-S002-2021	Continuing Studies CECD-100-F002-2020: Introductory Communication Design	9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	
CECD-103-S001-2021	Continuing Studies	30 31	
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🕿 CECS-110-S001-2021	Continuing Studies CECD-100-S002-2021:Introductory Communication Design		
CECS-111-S001-2021	2020 Fall		
Adobe Lightroom Spring	CECD-101-F001-2020: Drawing for Designers	Thursday, 6 May 2021 HTML Paths Exercise is due to be gr 00:00	
	Continuing Studies	CEIE-106-SU01-2021: Building Responsive	
🞓 CECS-120-S001-2021	CECD-102-F001-2020: Colour Theory for Designers	Grade 1	



Your Moodle account includes online learning resources and links:

If you forget your password, please follow this guide. If you're still having problems logging in, or if you have more questions, please send a message at <u>csmoodle@ecuad.ca</u>

Good luck with your courses!