



SENATE MINUTES

MONDAY, MAY 1, 2017
10:00 AM, BOARDROOM (210)

Ron Burnett, Chair	Katherine Gillieson
Haig Armen	Jorma Kujala
Ruth Beer	Patricia Kelly
Graham Case	Alia Hijaab Ebayed
Helene Day Fraser	Suzanne Rackover
Judy Davis	Chelsea Yuill
Jennifer DeDominicis, Secretary of Senate	Julie York
Cissie Fu	Joakim Zatko
Mimi Gellman	Bonne Zabolotney, Vice Chair
Danielle Zandvliet	

Regrets: Geoff Plant, Shauna Bryan Chris Hethrington, Deborah Shackleton, Laurance Playford-Beaudet

Guests: Ruth Tewolde, Michael Clifford

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Ron Burnett, Chair, called the meeting to order at 10:04 am.
2. Motion: Approval of April 10, 2017 Minutes. Jennifer DeDominicis pointed out that under III Reports, 3. It should say “Student Exchange Committee” instead of Student Services and under number 4 it should say “has offered” instead of currently offering.
Moved / Seconded to approve the updated April 10, 2017 Minutes. Carried
3. Adoption of Agenda. Jennifer DeDominicis reported that Cissie Fu, Dean, Culture + Community, would present the APP motions regarding the Academic Integrity Policy and Procedures. Ron Burnett reported that the Discussion regarding Mandatory Ethics training with Adrian Tees, Assc. VP, HR, would move up to agenda item 2.
Moved / Seconded to approve the updated Agenda. Carried

II. BUSINESS / DECISIONS

1. Motion: Recommendation for Proposed 2017/2018 Tuition Increase. Michael Clifford, VP, Finance + Administration reported the budget, which is usually presented to Senate and the Board in April, is delayed this year due to ongoing budget negotiations with the Ministry. As approved by the Board of Governors at the meeting on April 20, an interim budget for four months ended July 31, 2017 incorporating Ministry of Advanced Education grant funding of



approximately \$13.2 million allocation will be prepared by the financial department. The tuition fees have to be posted by third week of May.

Moved / Seconded to recommend that the ECUAD Board of Governors approve the proposed tuition fee increases as follows: Undergraduate Domestic 2.0 %, Undergraduate International 4.0%, Graduate Studies 4.0%.

Carried

2. Discussion – Mandatory Ethics Training. Ron Burnett welcomed Adrian Tees, Associate VP, Human Resources, to the meeting. Adrian asked the Senators to follow up on the discussion regarding Mandatory Ethics training that took place at the previous Senate meeting on April 10. Senate student members requested that there would be mandatory teaching learning workshops for all Faculty. The workshops would focus on adversity, accessibility, proper usage of language, and how to create a safer teaching/learning environment. There was a discussion regarding possible online training for all employees. There was further discussion regarding consultation and timing of roll out of ethics training. Senators requested that some ethics training would be included in the teaching and learning workshops. Adrian Tees and Bonne Zabolotney offered to do research for appropriate ethics training options for the community and report back to Senate in the fall. The Student Union, CUPE, Faculty Association, and the University Secretary will be invited to be part of the consultation process.

Moved / Seconded that a mandatory ethics training module will be emerged and piloted, after consultations with Faculty, Staff, Student Union, University Secretary, starting Fall 2017, considered over academic year 17/18 and fully implemented by 2018.

Carried

Adrian Tees left the meeting

3. Graduating Students 2017. Jennifer DeDominicis presented, on pink paper, the list of 2017 graduating students. Senate unanimously approved all 2017 graduating students.

Moved / Seconded to approve all 2017 Graduating students.

Carried

4. MDM Graduating Class of April 2017. Jennifer DeDominicis presented the MDM Graduating class of April 2017. Senate unanimously approved the MDM Graduation Class of April 2017.

Moved / Seconded to approve the MDM Graduating class of April 2017.

Carried

5. APP Motion: Revised Terms of Reference for Student Exchange Committee. Jennifer DeDominicis referred to the circulated updated Terms of Reference for the Student Exchange Committee that will now be called the Senate International Development Committee. Jennifer reported that the committee used to mainly serve as a jury for reviewing and scoring student portfolios for international exchange applications. The general responsibilities have been expanded and the committee will now recommend programs that support comprehensive internationalization efforts, recommend teaching and learning resources in support of diverse and inclusive learning environments, develop policies and eligible criteria not only for the Student Exchange program but also for Study Abroad and other international opportunities, review and recommend international partnerships, and international opportunities for faculty and students, and discuss international curricular. There was a discussion. It was noted that the Teaching and Learning Specialist should be invited to join the committee. A couple of edits were



noted; under Authority and Mandate; the Committee should also report to the CPR Committee. The last sentence under the last bullet point under General responsibilities should read “curricular” and not curriculum.

Moved / Seconded to approve the Terms of Reference for the Senate International Development Committee as presented incorporating the noted amendments. Carried

6. APP Motion: Academic Integrity Policy + Procedures – Cissie Fu, Dean, Culture + Community, presented the Academic Integrity Policy + Procedures which were approved at the APP Committee meeting on April 28. Cissie reported that a first reading of the policy was done at the APP Committee meeting in December 2016, followed by a final reading on April 28, 2017. There was a discussion. Philippa Mennell, University Secretary, noted that the policy and procedures have been reviewed by legal counsel. Senate agreed to approve the Academic Integrity Policy + Procedures as presented with the understanding that there will be legal review.

Moved / Seconded to approve the Academic Integrity Policy + Procedures subject to legal counsel. Carried

7. APP Motion: Revised 4.6 Student Conduct Policy – Cissie Fu, Dean, Culture + Community, presented the Revised 4.6 Student Conduct Policy which was approved at the APP Committee meeting on April 28. There was a discussion. It was noted that the updates to the policy have to be reviewed by legal counsel.

Moved / Seconded to approve the revised 4.6 Student Conduct Policy subject to legal counsel. Carried

III. REPORTS

1. Chair’s Report – Ron Burnett thanked Graham Case for his enthusiastic engagement while serving on Senate as a staff member. Graham has also served on the Governance Committee for two years, and as Chair this past year.
2. Vice Chair’s report – Bonne Zabolotney deferred her report.
3. Governance report – Graham Case thanked Ron Burnett, all Senators, members of the Governance Committee, and especially Carina Clark who supports Senate and the Governance Committee.
4. Open Forum – there was no further discussion.

IV. **NEXT MEETING:** May 1, 2017.

V. **ADJOURNMENT** – The meeting adjourned at 11:32 am.