



# SENATE MINUTES

MONDAY, NOVEMBER 5, 2018  
10:00 AM, BOARDROOM (D2315)

Gillian Siddall, Chair	Cissie Fu
Bonne Zabolotney, Vice Chair	Selina Huang
Kevin Bird, Secretary-of-Senate	Mark Igloliorte
Julie Andreyev	Trish Kelly
Sanya Arora	Steven Lam
Ruth Beer	Amy Lee
Shauna Bryan (via teleconference)	Kyla Mallett
Cybele Creery	Celeste Martin
Keith Doyle	Suzanne Rackover
Helene Day Fraser	Roan (Lemon) Reimer
Heather Fitzgerald	Louise St. Pierre

Regrets: Geoff Plant, Jorma Kujala Guests: Michael Clifford, Philippa Mennell

## I. ADMINISTRATIVE BUSINESS

1. Call to Order – Dr. Gillian Siddall, President + Vice Chancellor and Chair of Senate, called the meeting to order at 10:09 am.
2. Motion: Adoption of Agenda. The agenda was approved.  
**Moved / Seconded to approve the agenda. Carried**
3. Motion: Approval of October 1, 2018 Senate Minutes. The Minutes were approved.  
**Moved / Seconded to approve the October 1, 2018 Senate Minutes. Carried**

## II. NEW BUSINESS

1. Inclusive language training. Bonne Zabolotney, VP, Academic + Provost, referred to the memorandum from Adrian Tees, Associate VP, Human Resources regarding inclusive language training workshops by Transfocus Consulting. The President's Executive Committee (PEC) attended a workshop in early October, and further workshops will be presented by Transfocus Consulting to various constituencies at ECU. The workshop covers Trans Education and awareness, ethical and inclusive use of language, concepts and terms, and includes case scenario exercises. In the discussion, Senators indicated that they welcome inclusive language training and emphasized the importance of respectful, collegial working relationships which together form a basis for a good working and learning

environment. The Registrar reported that students can register under the preferred noun and name. A reminder from Student Services will be circulated to students.

2. Election: Senate appointed members on Curriculum, Planning + Review Committee. Kevin Bird, Executive Director, Student Services + Registrar and Secretary-of-Senate reported that Kristine Suddaby has resigned from Senate, and an election for a new staff member is underway. Kristine was a Senate appointed member on CPR. Kevin asked for nominations from Senators to join CPR. Amy Lee self-nominated and was elected by acclamation.

**It was declared that Amy Lee (Senate student member) joins the CPR Committee as Senate appointed member for a one-year term.**

3. Nominations Committee Motion: Approve Nominees to Senate committees. Bonne Zabolotney, Chair, Nominations committee, presented the list of recommended new committee members;
  - David Gorodetsky, student, to join the Academic Planning + Priorities (APP) committee for a 1-year term.
  - Taehyung Lee (Tae), student, to join the International Development committee for a 1-year term.
  - Cissie Fu, Dean, Faculty of Culture + Community, to join the Appeals Committee for a 2-year term.

Senate approved the recommendations as presented.

**Moved / Seconded to approve nominees to Senate committees as recommended by the Nominations Committee.**

4. Governance Committee update – Senate TOR policies. Suzanne Rackover, Chair, Governance Committee and Philippa Mennell, University Secretary, referred to the circulated Senate subcommittees policies and reported that the Governance committee has discussed and approved minor updates such as titles, and support for committees in the various policy documents. In the discussion it was noted that the policy for the International Development Committee should be reviewed by the committee itself in order to ensure that the information and current practice of the committee match the policy.
5. Strategic Research plan update. Steven Lam, Associate VP, Research and Dean, Jake Kerr Faculty of Graduate studies reported on the process of updating the Strategic research plan which is expiring end of 2018. The Strategic Research Plan is an essential tool that informs the University's research priorities, the distribution and acquisition of Canada Research Chairs (CRCs) and informs how the University secures support from Canada Foundation of Innovation (CFI). The Strategic Research plan supports recruiting, reporting, fundraising, and promotes the work of faculty, researchers and students. The plan should be in dialogue with the University's Strategic Plan so outcomes and goals are aligned. Steven reported on community consultation, the forming of working groups and the estimated timeline for updating the Strategic Research plan.

6. Animal Ethics and Creativity policy development update. Gillian Siddall reported on next steps for the draft Animal Ethics and Creativity policy. The Academic Planning + Priorities (APP) Committee will be reviewing the draft policy at the meeting on November 26. Steven Lam will attend the APP Committee meeting. Jill emphasized the importance of compliance with Tri-council requirements, and advised that any projects involving non-humans should be reviewed by the Research office, or paused until the discussions about the Animal Ethics policy have reached a conclusion. It was noted that consideration regarding indigenous research practices must be taken into account when reviewing the policy.
7. Space policy development update. Philippa Mennell reported on the development of the space policy. The membership of the Space committee has been established. The VP, Academic + Provost and the VP, Finance + Administration will be co-chairing the Space committee. The terms of reference for the committee will be shared with Senators at the next meeting. The Space committee will be working on how to prioritize and distribute space fairly, how to respond to Faculty concerns regarding space and how to improve the teaching and learning experience in relation to space at ECU.

### **III. REPORTS**

1. Chair's report – Dr. Gillian Siddall reported on the search for a VP, Academic + Provost. A search firm has been hired, a search committee has been formed and community consultations will be held soon. Gillian also reported on the development of unit plans from each area/department. The unit plans will respond to core strategies in the University's Strategic Plan. Gillian concluded her report with the news of one-time funding from the Ministry of \$160,000 for purchasing of capital skills training equipment in support of technology-related programs and trades programs. A group, with members from PEC, will get together in mid-November to develop a list of equipment that should be purchased for this funding.
2. Vice Chair's report – Bonne Zabolotney reported that:
  - The Provost Data Report will be presented at the next Senate meeting.
  - The VP Academic Office and Student Services are working together on long term planning which include program costing, enrollment planning and a review of stable and consistent growth areas.
  - The VP Academic Office and the Deans are reviewing the budget for Faculty hiring and visiting scholars and designers.
  - The installation for the President + Vice Chancellor is scheduled for late afternoon of Friday, February 15, 2019. The Events department will be circulating more information soon about the installation.
3. CPR Committee report – Trish Kelly, Chair, reported on the discussion and review of the process for uploading Course outline forms, including timing and inclusion of course objectives and syllabus. The CPR committee will be putting forward a recommendation to the VP, Academic + Provost office and the Deans.

4. APP Committee report – Kevin Bird, Chair, reported on discussions and research, in collaboration with the Graduate studies office, regarding externals auditing courses.
5. Open Forum  
The process of posting course outlines should be reviewed by a joint working group from CPR and APP.  
The course syllabus language should be updated.
- V. **NEXT MEETING:** December 3, 2018.
- VI. **ADJOURNMENT** – The meeting adjourned at 11:33 am.