



# SENATE MINUTES

MONDAY, OCTOBER 2, 2017  
9:00 AM, BOARDROOM (210)

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Ron Burnett, Chair	Harry Killas
Bonne Zabolotney, Vice Chair	Alia Hijaab Ebayed
Kevin Bird, Secretary of Senate	Celeste Martin
Haig Armen	Suzanne Rackover
Ruth Beer	Deborah Shackleton
Shauna Bryan	Emma Somers
Helene Day Fraser	Julie York
Judy Davis	Joakim Zatko
Cissie Fu	Laurance Playford-Beaudet
Patricia Kelly	Danielle Zandvliet

Regrets: Geoff Plant, Mimi Gellman, Jorma Kujala

Guests: Michael Clifford, Philippa Mennell, Lori MacDonald, Kurt Stavrou

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## I. ADMINISTRATIVE BUSINESS

1. Call to Order – Ron Burnett, Chair, called the meeting to order at 10:03 am.
2. Motion: Approval of September 11, 2017 Senate Minutes.  
**Moved / Seconded to approve the September 11, 2017 Senate Minutes. Carried**
3. Motion: Adoption of Agenda. Cissie Fu, Dean, Faculty of Culture + Community, requested to add under II. Business, 6. Motion: Leave of absence from Senate for a Faculty member. The updated Agenda was approved  
**Moved / Seconded to approve the updated Agenda. Carried**

## II. BUSINESS / DECISIONS

1. Motion: Approval of Senate appointed member on Governance Committee; Emma Somers. Kevin Bird reported that Emma Somers has volunteered to serve a two-year term on the Senate Governance Committee. Senate unanimously approved the motion.  
**Moved / Seconded to approve that Emma Somers joins the Governance Committee as a Senate appointed member. Carried**
2. Election of Member-at-large of Senate appointed member on Aboriginal Advisory Committee. Kevin Bird, Executive Director, Student Services + Registrar/Secretary of Senate, ran the election for a Senate appointed member on the Aboriginal Advisory

Committee. Patricia Kelly and Celeste Martin both self-nominated to serve on the Committee. A call for nominations was issued from the floor three times and there being no further nominations, nominations were closed. Kevin Bird ran a ballot vote.

**It was declared that Celeste Martin was elected to serve as the Senate appointed member on the Aboriginal Advisory Committee.**

3. Nominations Committee Motion: Confirm nominees to Senate Subcommittees.

Bonne Zabolotney, Chair, Nominations Committee, presented the nominations for; Admissions Committee – Judy Davis, Dean  
International Development Committee -Jinyoung Won, Student  
Curriculum, Planning + Review (CPR) Committee - Cameron Neat, Faculty Member, Faculty of Design + Dynamic Media.

**Moved / Seconded to approve the nominations for the Admissions Committee, International Development Committee and CPR Committee.**

**Carried**

4. Governance Committee Motions – Cissie Fu, Chair, Governance Committee presented the updated terms of reference for the Governance Committee. There was a discussion. Senate unanimously approved the updates to the Governance Committee Terms of Reference as presented.

Cissie Fu presented the updated International Development Committee Terms of Reference. There was a discussion. Senate agreed to remove Director, Recruitment, Admission and International Development from the Membership list. The other updates to the Terms of Reference for the International Development Committee were unanimously approved by Senate.

**Moved / Seconded to approve the updated Governance Committee Terms of Reference and the updated International Development Committee Terms of Reference with the deletion of the Director, Recruitment, Admission and International Development.**

**Carried**

5. CPR Motions: – Judy Davis, Dean, The Audain Faculty of Art, presented:

VAST 2XX Visual Art Studio: Topic, 3 credits - new course.

VAST 2XX Visual Art Studio: Topic, 6 credits - new course

There was a discussion. Senate unanimously approved the 3 credit and 6 credit VAST 2XX Visual Art Studio: Topic as presented.

**Moved / Seconded to approve the 3 credit and 6 credit VAST 2XX Visual Art Studio: Topic.**

**Carried**

6. Motion: Leave of absence from Senate for a Faculty member. Cissie Fu, Dean, Faculty, Culture + Community, reported that Mimi Gellman, a Faculty member of Senate, is requesting a leave of absence from the Senate. It is estimated that the leave of absence

will not be in excess of three months in duration, commencing October 2, 2017. There was a discussion.

Philippa Mennell, University Secretary, reported that as per Senate Bylaws, Senate may approve a leave of absence for a Member in accordance with Senate policies and procedures. If the leave is in excess of three months, the position must be filled for the duration of the leave as per procedures for filling vacancies as set out in the University Act.

Any elected member who is absent for three consecutive meetings will be declared by the Secretary to have vacated his/her seat on the Senate unless these absences have been authorized by resolution of the Senate.

There was a discussion about whether someone from Faculty of C + C could replace Mimi temporarily on Senate. As per the Senate Chair, there are no precedents for temporary replacements filling in for an absent Senate member, especially if there is not a clearly defined time determined for the absence or leave. The Senate bylaws do not specify a clear course of action for filling a member's position in the case of sick leave. In most cases of anticipated absence, a Senate member would resign from their seat, the seat would be declared vacant, and an election for a new member would take place. It was noted that the bylaws are unclear on procedures for instances in which a member requests approval for a leave of absence. The Senate determined that due to this lack of clarity, further research and guidance from legal counsel would be appropriate. The motion for a Faculty member to be absent from Senate was tabled.

Senate meetings are open to the public so anyone can attend a meeting. Guests are not allowed to vote on any matters, and have to request in advance, from the Senate Chair, to speak at a meeting.

**Action:** The University Secretary will do some research regarding Senate member leave of absence request procedures, consult with legal counsel, and report back to Senate.

### III. REPORTS

1. Chair's Report – Dr. Ron Burnett reported on ongoing talks with Translink regarding a skytrain station by the ECU campus, and ongoing budget and funding challenges.
2. Vice Chair's Report – Bonne Zabolotney reported that the Strategic plan was approved by the Board of Governors at the meeting on September 21. An action plan regarding how to implement and track goals is being developed. Bonne also reported that a report outlining various statistics and faculty workload will be distributed and posted on the website.
3. Governance Report – Cissie Fu reported that the Governance Committee will be discussing training for committee members, alternate student members on Senate subcommittees.

4. Open Forum – no further discussions.

**IV. NEXT MEETING:** November 6, 2017.

**V. ADJOURNMENT** – The meeting adjourned at 11:12 am.