



BOARD OF GOVERNORS – REGULAR MEETING MINUTES

Thursday, April 19, 2018, 2:30 pm

Emily Carr University, Boardroom (D2315)

ATTENDANCE:

Voting Members:

Kim Peacock

Geoff Plant

Ron Burnett

Sonny Assu (via videoconference)

Joey Cheung

Bill Cunningham

Gaye Fowler

Scott Hawthorn

Randy Lee Cutler

Lucille Pacey

Alex Phillips

Nichollette Prince

Joakim Zatko

Regrets: Bill Tam, Shauna Bryan

Guests: Philippa Mennell, David Wotherspoon, Rita Wong, Fiona Bowie,

Michael Markowsky, Adrian Tees

Non-voting members: Michael Clifford, Kevin Bird, Bonne Zabolotney

Support: Carina Clark, EA to the President + Board Secretary

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock, Chair, called the meeting to order at 3:12 pm.
2. Approval of Previous Minutes: February 22, 2018. The minutes were approved.
Moved / Seconded to approved the updated February 22, 2018 Minutes. Carried
3. Adoption of Agenda. The Agenda was approved.
Moved / Seconded to approve the Agenda. Carried

II. REPORTS

1. Executive + HR Committee Report. Kim Peacock reported that the Presidential search is going well, and a motion will be forwarded to the Board in May. Kim noted that as per the Board bylaws, 48 hours' notice is required for extraordinary Board meetings.
2. Finance Committee Report – Bill Cunningham, Chair, Finance + Audit Committee, reported that the finalization of the budget is delayed this year, due to ongoing negotiations with the Ministry, and referred to Michael Clifford's finance report which was included in the Board agenda package. The annual audit is at the final stages, the year-end report will be reviewed at the next Finance + Audit Committee meeting, and the budget will be presented to the full Board in May.

3. Governance Report. Lucille Pacey, Chair, Governance Committee, reported that the committee has been working on the Sexual and Gender-based Violence and Misconduct Procedures for Board members. The final draft will be sent for legal review before presentation to the Board. Lucille further reported on discussions regarding how board meetings are conducted, scheduled, documented, reported, and the composition of the Board Executive +HR Committee. The reports from the VP, Academic + Provost, VP, Finance + Administration, Executive Director, Student Services + Registrar, and from the Communications department, are now included in the Board agenda packages in order to give Board members time to review the material before the Board meetings.
4. President's + Vice Chancellor's Report – Dr. Ron Burnett reported on ongoing talks and negotiations regarding student residencies. The future residencies would possibly be located in the Mount Pleasant area. Further information will be forwarded to the Board at a later date.
5. VP, Finance + Administration's Report, which was included in the Board agenda package, gave details of the operating budget adjustment request, the Ministry appointed external consultant firm BDO and the 2017/2018 roll over budget. The report also detailed the surrender of the lease agreement of the North Building on Granville Island. ECU assigned its interest in the lease of the South building to Arts Umbrella Associates. The Ministry has confirmed allocation of one-time funding of \$75,000 to support Graduate Student Scholarships.
6. VP, Academic + Provost's Report, which was included in the Board agenda package, gave details of ongoing hiring/searches, tenure and promotion processes, and completed sabbatical presentations. The planning and implementation of Infosilem software, a software for scheduling and room booking, will be ready to model out scheduling in the next six months. The planning for a Master of Design in Interaction Design is underway. The report further detailed upcoming faculty workshops, and Quality Assurance review timelines.
7. ED, Student Services/Registrar's Report, which was included in the Board agenda package, gave details of the Creative Careers week which was held at ECU March 12 – 15. The program for the week included workshops, information sessions, critiques, portfolio reviews, panels and networking events designed to assist students in their career and skill development.
8. Communications Report, which was included in the Board agenda package, detailed current key projects which included the upcoming Degree Exhibition, the President's report, BCTECH Conference plans, further development of the website and the development of a communications plan.

III. OTHER BUSINESS – there was no further business.

IV. THANK YOU to Joey Cheung and Joakim Zatko, student Board members, who will be graduating in May. The Board expressed their deep appreciation for Joey's and Joakim's incredible contribution to the Board.

V. IMPORTANT UPCOMING DATES

- May 4 Preview of Degree Exhibition
- May 5 Graduation Day
- May 10 Donor Recognition reception
- May 17 Board Meeting

VI. ADJOURNMENT – the meeting adjourned at 3:35 pm.