



## BOARD OF GOVERNORS – REGULAR SESSION MINUTES

Thursday, September 26, 2019, 11:31 am.

Emily Carr University, Boardroom (D2315)

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### ATTENDANCE:

<u>Voting Members:</u>	Keith Kerrigan (via videoconference)
Kim Peacock	Alex Phillips
Gillian Siddall	Esther Rausenberg
Shauna Bryan	Sanya Arora
Bill Tam	Selina Huang
Sonny Assu	Regrets: Geoff Plant, Randy Lee Cutler, Emma Somers, Kevin Bird
Scott Hawthorn	Guests: Michael Clifford, Trish Kelly, Mark Douglas, Lori MacDonald
Keith Reynolds	Support: Philippa Mennell, University Secretary, Carina Clark, EA to the President

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### I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock called the meeting to order at 11:31 am.
2. Adoption of Agenda. The agenda was approved.  
**Moved / Seconded.** **Carried.**
3. Approval of the previous Regular Session minutes of May 16, 2019.  
II. Business, regarding tuition increase “in line with government policy” was amended to “as allowed by government policy”. The minutes were approved with the amendment.  
**Moved / Seconded.** **Carried.**

### II. PRESENTATIONS

1. For information – Update on Presidential Evaluation Process. Kim Peacock reported on the upcoming Presidential 360 Evaluation process, which will be facilitated by McLaughlin & Associates. Stakeholders from the Students’ Union, CUPE, Faculty Association, Alumni, Administration and Board members will be asked to participate in a survey and in-person interviews. The President will do a self-evaluation. The results will be presented to the Board Executive Committee in the late fall.
2. For information – Strategic Deficit Mitigation Plan. Dr. Gillian Siddall and Michael Clifford presented the Strategic Deficit Mitigation Plan, which has been reported on and presented to all constituencies at ECU. The Mitigation Plan was also reported on at the All University meeting on September 6th.

Dr. Siddall reported on the status of the budget, and ongoing talks with the Ministry regarding ways to resolve longstanding budgetary challenges. Michael Clifford reported on background information, deficit projections and mitigation initiatives. The President's Executive Committee (PEC) has identified new sources of revenue and a program costing exercise is underway. An external consultant is working on a multi-year deficit mitigation plan with the President, VP, Finance + Administration and the VP, Academic + Provost. The final plan will be submitted to the Ministry this fall. There was discussion.

### III. BUSINESS

1. For approval – Review of the 2019/2020 All Funds Budget. Michael Clifford presented the All Funds Budget information to the Board. The presentation included the operating fund budget summary and revenue and expenditures analysis for the year ending March 31, 2020. Michael Clifford reported on Projected FTEs 2019/2020 and the operating revenue. There was a discussion regarding tuition fee increases. The tuition fee increases for undergraduate domestic and international students were approved by the Board at the May meeting. There was no tuition increase for graduate students. There was a discussion regarding the cost for Administrators. The Board approved the 2019/20 budget as presented.

**Moved / Seconded that the Board of Governors approves the 2019/20 All Funds Budget as presented.**

**Carried.**

*1 Board member abstained.*

**Action:** Report on ECU services and programs that support international students.

**Action:** Report on costs for administrative personnel not directly involved in delivery of curriculum going back five years.

### IV. REPORTS

1. Chair's Report – Kim Peacock referred to the following reports included in the Board agenda package.
2. President + Vice Chancellor's Report
3. Vice President, Academic + Provost's Report
4. Vice President, Finance + Administration's Report
5. Executive Director, Student Services + Registrar's Report

### V. OTHER BUSINESS

A Board member asked for clarification regarding information included in the SOFI report, which was approved at the Board In Camera Session earlier in the day. The same Board member asked about procedures and processes for the hiring of Senior Administrative personnel. The Chair advised that this conversation should be held with the President and Human Resources. The Chair also noted that concerns regarding Board-approved policies should be brought to the Board Governance Committee.

**VI. UPCOMING MEETINGS** – Thursday, November 21, 2019 – Board Regular Session.

**VII. ADJOURNMENT** – meeting adjourned at 1:19 pm.