



# SENATE MINUTES

MONDAY, APRIL 30, 2018  
10:00 AM, ROOM C3255

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Ron Burnett, Chair	Patricia Kelly
Bonne Zabolotney, Vice Chair	Jorma Kujala
Kevin Bird, Secretary-of-Senate	Celeste Martin
Haig Armen	Laurance Playford-Beaudet
Shauna Bryan	Suzanne Rackover
Ruth Beer	Deborah Shackleton
Cybele Creery	Roan (Lemon) Reimer
Helene Day Fraser	Julie York
Heather Fitzgerald	Joakim Zatko
Cissie Fu	Danielle Zandvliet
Judy Davis	

Regrets: Geoff Plant, Harry Killas, Alia Hijaab Ebayed

Guests: Sarah Jo, Philippa Mennell, Kurt Stavrou, Rob Stone, Julie Andreyev

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## I. ADMINISTRATIVE BUSINESS

1. Call to Order – Dr. Ron Burnett, Chair, called the meeting to order at 10:04 am.
  
2. Motion: Approval of March 12, 2018 Senate Minutes. It was noted that an e was missing from Helene Day Fraser’s name under III. Business, agenda item 2. The updated Minutes were approved.  
**Moved / Seconded to approve the updated March 12, 2018 Senate Minutes. Carried**
  
3. Motion: Adoption of Agenda. The Agenda was approved.  
**Moved / Seconded to approve the Agenda. Carried**
  
4. Farewell to departing Senate Student members – Senate thanked Laurence Playford-Beaudet, Alia Hijaab-Ebayed and Joakim Zatko for their contribution to Senate.
  
5. Welcome to new Student Senate members – Senate will be welcoming three new Senate student members this fall; Sanya Arora, Selina Huang, Amy Lee. Roan (Lemon) Reimer will continue to serve on Senate for another term.

## II. BUSINESS / DECISIONS

1. Motion: MDM Graduating Class of April 2018. Kevin Bird presented the MDM Graduating class of April 2017. Senate unanimously approved the MDM Graduating Class of April 2018 as presented.

**Moved / Seconded to approve the MDM Graduating class of April 2018.**

**Carried**

2. Motion: ECUAD Graduating Class of May 2018. The following candidates are presented to the Senate of Emily Carr University for the conferral of their respective Emily Carr University degrees following successful completion of all required coursework. Kevin Bird circulated a confidential list of all May 2018 ECUAD graduates. There was a discussion. Senate unanimously approved the list of May 2018 ECUAD graduates as presented.

**Moved / Seconded to approve the ECUAD Graduating Class of May 2018.**

**Carried**

3. CPR Motions:

Judy Davis presented:

- a) PRAX 3XX Dialogues New course proposal and overview – This course was presented to Senate on March 12, and sent back to CPR where a vote took place ensuring that all responses to feedback and updates were noted. Consultations with several members of CPR and Senate, following the Senate meeting, contributed to the revision of the document. The following changes were specifically noted; the course will be replacing PHOT 315 and ILUS 308 and will be required for graduation in the following programs: BFA ILUS, BFA PHOT, and BFA Visual Arts. The course is **not** an elective, registration priority **is** given to majors and the course **is** repeatable for credit. There was a discussion. Senate unanimously approved PRAX 3XX Dialogues New course proposal and overview as presented.

**Moved / Seconded to approve the PRAX 3XX Dialogues New course proposal and overview.**

**Carried**

Judy Davis presented:

- b) ART BFA PRW preamble
- c) ART BFA PRW Current
- d) ART BFA PRW Proposed 2017 start date
- e) ART BFA PRW Proposed 2018 start date

There was a discussion. Senate unanimously approved the proposed 2017 and 2018 ART BFA Program Requirement Worksheets (PRW) documents as presented.

**Moved / Seconded to approve the proposed program requirement worksheets for ART BFA 2017 start date and ART BFA 2018 start date.**

**Carried**

Cissie Fu presented:

- f) FNDD 1XX: Creative Computing -- New Course Proposal
- g) FNDD 1XX Performance -- New Course Proposal
- h) SCIE 217 Ergonomics -- Course Change Proposal
- i) MHIS 207 Technocultures -- Course Change Proposal
- j) SOCS 301 Meanings of New Technologies -- Course Change Proposal
- k) HUMN 312 Narrative + Storytelling -- Course Change Proposal
- l) WRTG 313 Script Writing -- Course Change Proposal

There was a discussion. Senate unanimously approved proposals f) – l) as presented.

**Moved / Seconded to approve FNDD 1XX: Creative Computing, FNDD 1XX Performance, SCIE 217 Ergonomics, MHIS 207 Technocultures, SOCS 301 Meanings of New Technologies, HUMN 312 Narrative + Storytelling, WRTG 313 Script Writing as presented.**

**Carried**

Trish Kelly presented:

- m) Updates to Course Change Proposal form. Trish reported that Current Learning objectives are now required to be included on the course change proposal forms. Senate unanimously approved the Updates to the Course Change Proposal form as presented.

It was noted that going forward discussions at Senate meetings should be expanded. In order to avoid duplicating discussions held at CPR and APP Committee meetings the reporting from Chairs of CPR and APP should be streamlined.

**Moved / Seconded to approve updates to the Course Change Proposal Form.as presented.**

**Carried**

Deborah Shackleton and Julie Andreyev presented:

- n) INDD 304 Wood Workshop - course proposal change. There was a discussion whether the line in brackets (**i.e. ceramics, metal 3D printed components etc.**) in the proposed course description could misrepresent the products that can be used, as all products (for example textiles) are not listed. Senate agreed to delete the line in brackets in the proposed course description.
- o) ANIM 422 CG Layout + Cinematography - course change proposal. Senate agreed on a small edit in the first line in the Learning Objectives; the word “your” will be changed to “the”. It will then read: **“the story..”**, not “your story..”.
- p) NMSA 215 Aboriginal Stories + Storytelling - course change proposal.
- q) Program requirement worksheet (current and proposed) – Julie Andreyev summarized the proposed changes. It was noted that on the proposed PRW, Fourth year, Either Semester, MDIA 300 level (6) is Media thematic 6 credits.

There was a discussion. Senate unanimously approved INDD 304 Wood Woodwork shop course proposal change with the omitting of the noted line in brackets, the ANIM 422 CG Layout + Cinematography, NMSA 215 Aboriginal Stories + Storytelling and the proposed Program requirement worksheet as presented.

**Moved / Seconded to approve the course proposal changes for INDD 304 Wood Workshop with the omitting of (i.e. ceramics, metal 3D printed components etc.), ANIM 422 CG Layout + Cinematography, NMSA 215 Aboriginal Studies + Storytelling, and the proposed program requirement worksheet.**

**Carried**

### III. REPORTS

1. Chair's report – Dr. Ron Burnett reported that Rob Stone, Faculty member, would like to present something to Senate.

*Rob Stone; As an institution, we have a process to elect faculty representatives to our various University and other ad hoc committees, working groups and so forth. Over time and for whatever reasons, this electoral process has led to a situation where the same few members of faculty appear on our committees over and over again. The nomination process appears democratic but hasn't provided for us an egalitarian outcome. Because of this, many members of faculty are not able to take up such service (vital for the development of the CVs of as yet untenured faculty, for example). Others feel discouraged from participating in the process because of the perceived likelihood of the outcome. I propose that the proper and appropriate allocation of members of faculty to committees become the responsibility of the Deans in a way that is transparent, accountable and easy to follow, that ensures the fair and equal distribution of this work, and which allows the richly differing experience, knowledge and understanding of our faculty to properly shape our intellectual life and discussions.*

There was a discussion. It was noted that the suggestion that Deans assign memberships on various committees would put further demand on Deans, and assigning membership might not be the best way to populate committees, and reach fairness and collegiality. It was also noted that a good starting point for this discussion would be clarifying expectations for tenured and non-tenured faculty members.

**ACTION:** The VP, Academic + Provost and the Deans will discuss this matter first, and a follow up discussion will be held at a future Senate meeting.

Ron Burnett thanked Rob Stone for his presentation.

Dr. Ron Burnett reported that this is his last Senate meeting, as he is stepping down as President + Vice Chancellor this summer. Dr. Burnett thanked the Senators for their tremendous work and contribution, and noted that Senate is the body that makes the most important academic decisions for the University. Dr. Burnett praised the evolution and maturing of Senate since forming in 2008, as a result of Emily Carr Institute becoming a University.

2. Vice Chair's report – Bonne Zabolotney thanked Dr. Ron Burnett for establishing Senate, and acknowledged Dr. Burnett's excellent leadership and remarkable work as President of ECU.

Bonne Zabolotney also thanked Judy Davis, Dean, The Audain Faculty of Art, and Deborah Shackleton, Dean, The Ian Gillespie Faculty of Design + Dynamic Media, for their contributions as Deans. Judy Davis and Deborah Shackleton are stepping down this summer from their respective Dean positions, and two Dean searches are underway.

Bonne Zabolotney reported that a Provost Data report, which is an important source of information for faculty and staff, will be distributed next week. Bonne also reported that ECU is scheduled for an Quality Assurance Audit, through DQAB (Degree Quality Assessment Board), in 2022. Assessment strategies and policies will be reviewed, and brought to Senate for approval in 2019/2020. Self-assessment and external program reviews will take place in 2020/2021. Bonne noted that as part of this process, the MDM programs will also be reviewed. Bonne finished her report by confirming that the development of a structure and plan on how to track progress of our strategic plan will be completed this summer.

3. Governance report – Cissie Fu reported that the Governance Committee has worked on various housekeeping matters (updating of titles, names of committees, support etc.) concerning Senate Subcommittees' Terms of Reference documents, as well as alignment of corresponding policies. The edited Academic Freedom Policy and Procedures will be presented to Senate in Fall 2018. The Governance Committee will continue to review and discuss Senate subcommittee matters; ex-officio membership, overlapping of roles, mandate and authority. A framework for reporting between Senate and committees is being developed, in consultation with faculty, staff, alumni and administration. Going forward, the Governance Committee recommend that the Senate Executive Committee will help share the workload of Senate and Senate Governance Committee.

Cisse, Helene Day Fraser and Julie York have each served two year terms on the Governance committee and Joakim Zatko, Senate student member, is graduating this year. Cissie Fu thanked all the members of the Governance Committee for their excellent work, and especially the University Secretary for diligent work with updates to Terms of Reference and policies for Senate subcommittees, and assistance with interpretation of Senate Bylaws. Cissie also acknowledged Helene Day Fraser and Joakim Zatko for their work with the governance mapping project.

4. Open Forum – Dr. Ron Burnett thanked Shauna Bryan, Board representative on Senate, for attending Senate meetings on a regular basis.

**V. NEXT MEETING:** Dr. Burnett noted that all Senators are members of the Senate Budget Committee meeting and a meeting, or a teleconference, will be held in May. The date and time for the meeting will be confirmed soon. The Board will be reviewing and approving the budget on May 17.

**VI. ADJOURNMENT** – The meeting adjourned at 11:27 am.