



## BOARD OF GOVERNORS – REGULAR MEETING MINUTES

Thursday, September 21, 2017, 11:00 am

Emily Carr University, Boardroom (D2315)

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### ATTENDANCE:

Voting Members:	Randy Lee Cutler
Kim Peacock	Lucille Pacey
Ron Burnett	Alex Phillips
Geoff Plant	Joakim Zatko
Shauna Bryan (via phone)	Non-voting members: Michael Clifford, Kevin Bird
Zdenka Buric (via phone)	Guests: Adrian Tees, Philippa Mennell, Rita Wong, Haig Armen
Joey Cheung	Michael Markowsky, Lori MacDonald
Bill Cunningham	Support: Carina Clark, EA to the President + Board Secretary
Gaye Fowler	
Scott Hawthorn	

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### I. ADMINISTRATIVE BUSINESS

1. Call to Order – Kim Peacock, called the meeting to order at 11:10 am.
2. Approval of Previous Minutes: May 18, 2017. A Board member requested an addition to the minutes, under III Business, Finance + Audit Committee Report, Tuition fee increase, “Citing independent research, a Board member requested that the Board review administrative costs over time, with a view to finding where expenses can be reduced”. Another Board member requested edits to the last line under tuition increase; “discussed with” be changed to “communicated to”, “students” be deleted, “members” be added. The sentence will read; “...confirmed that the proposed tuition fee increases have been **communicated to members of the Student Union and they** are well aware of the operating budget constraints.  
**Moved / Seconded to approve the updated May 18, 2017 Minutes. Carried**
3. Adoption of Agenda. An agenda item was added to the agenda; 3. Update to 4.6 Student Conduct policy. The updated agenda was approved.  
**Moved / Seconded to approve the updated Agenda. Carried**

## II. PRESENTATION

1. Faculty Association. Kim Peacock welcomed Rita Wong, President, Faculty Association, and Haig Armen, Faculty member, to the meeting. Rita and Haig did a presentation about the work of the Faculty Association (FA). The presentation included the vision of FA; *We actively work to create an environment where creative and academic freedom is ensured, sense of community amongst faculty member is strengthened and every faculty member has access to the resources needed for their teaching and creative practice*", and a list of the executive members, historical information, statistics on regular and non-regular faculty. The presentation also informed about ongoing activities, open the doors campaign, community engagement, Educators working together (FPSE, Federation of Post-Secondary Educators of BC), Future of Education contest, tuition in Canada, and FA's new website; <http://ecufa.ca/>  
Rita reported that faculty concerns include; resources, workload and office space. Board members were welcomed to contact the Faculty Association for any questions. Kim thanked Rita and Haig for the presentation, and Rita distributed a letter to each Board member.

## III. BUSINESS

1. Motion: Approval of Final Strategic Plan. Bonne Zabolotney distributed the final Strategic plan to the Board. There was a discussion regarding how to execute plan, how to reach all goals and what the next steps are. One Board member suggested that a statement regarding how the ECU facilities (library, open houses, events) are being utilized and frequented by the general community could be added to the strategic plan. Bonne will develop a timeline regarding how the strategic plan will be executed. The Board unanimously approved the Strategic plan, with the addition of how the facilities are being utilized by the general community.

**Moved / Seconded to approve the final Strategic plan as presented, with one minor addition.**

**Carried**

2. Board Committee Memberships. Kim Peacock reported that Lucille Pacey has agreed to continue to chair the Governance Committee, and Alex Philipps and Gaye Fowler will continue to serve on the committee as well. Kim will contact Board members via email regarding vacancies on the Board committees.
3. Update to Policy 4.6 Student Conduct. Lucille Pacey, Chair, Governance Committee, reported that the Governance Committee met today to review the updates as recommended by legal counsel to the Senate approved 4.6 Student Conduct Policy. A document with summary of changes was distributed to the Board members. There was a discussion. The Board agreed to approve the policy as presented.

**Moved / Seconded to approve the updates to the 4.6 Student Conduct policy.**

**Carried**

## IV. REPORTS

1. Chair's report – Kim Peacock reported on the ribbon cutting event on September 5, with Premier John Horgan and Minister Melanie Mark. Kim congratulated Ron Burnett and the Communications & Events department for a successful and well-organized event. Geoff Plant also commented that the event was a great success and that Premier John Horgan was very engaged.

2. President's + Vice Chancellor's report – Ron Burnett, who chairs British Columbia Institutes and Universities association (BCAIU) committee meetings, reported that Minister Melanie Mark met with BCAIU last week in Victoria. Ron also reported on ongoing budget talks with the government.
3. VP, Academic + Provost's report – Bonne Zabolotney reported on the recent transition the new campus, staff change management and upcoming hiring committee work for various positions. Bonne will distribute information about statistical data, faculty workload, and ongoing work in the VP Academic office to the Board at the next meeting.
4. Executive Director, Student Services / Registrar – Kevin Bird gave an enrollment update. Total headcount, as of September 14, is 1942 students (3%increase from last year) representing 52 countries.  
 Student Exchange update for Academic Year 2016 – 2017: Fall 2016 ECU welcomed 21 students from 10 countries and sent 9 students to 4 countries. Spring 2017 welcomed 18 students from 11 countries; sent 20 students to 9 countries.  
 Emily Carr is an active member of the Policy Steering Committee for EducationPlannerBC, an initiative mandated by AVED to create a common application, offer management and career advising enterprise system for all BC public post-secondary institutions for the purpose of providing a one stop shop area to prospective students and parents as they research post-secondary options in BC. This work is close to completion – planned roll out Fall 2018.  
 Emily Carr will be hosting SAAF (Senior Academic Administrators Forum) and BCRA (BC Registrars Association) and representatives from the BC Secondary Ministry of Education to discuss new changes to the BC K-12 curriculum. Meetings are scheduled for September 28 and 29.  
 Emily Carr's annual National Portfolio Day event is scheduled for Saturday, December 2, 11AM – 3PM, 60 representatives from 28 Art Schools have registered for the event.

V. **OTHER BUSINESS** – There was no further business.

VI. **THANK YOU to Jo Delesalle** – Kim Peacock reported that she and Ron Burnett will meet with Jo Delesalle next week and thank him officially from the Board of Governors with a gift.

VII. **INFORMATION:** 2017/2018 Board meeting schedule.

VIII. **UPCOMING BOARD MEETING:** November 23, 2017.

IX. **ADJOURNMENT** – the meeting adjourned at 12:25 pm.