



SENATE MINUTES

MONDAY, DECEMBER 9, 2019

10:00 AM, BOARDROOM (D2315)

Dr. Gillian Siddall, Chair	Dr. Mimi Gellman
Dr. Trish Kelly, Vice Chair	Mark Igloliorte
Kevin Bird, Secretary-of-Senate	Steven Lam
Sanya Arora	Erin Lucey
Dr. Ruth Beer	Kyla Mallett
Ben Compton	Celeste Martin
Cybele Creery	Martin Rose
Hélène Day Fraser	Suzanne Rackover
Keith Doyle	Louise St. Pierre
Heather Fitzgerald	Danielle Zandvliet
Dr. Cissie Fu	Jorma Kujala

Regrets: Geoff Plant, Selina Huang

Guests: Michael Clifford, Philippa Mennell, Lori MacDonald, Adrian Tees

I. ADMINISTRATIVE BUSINESS

1. Call to Order – Chair of Senate, Dr. Gillian Siddall, called the meeting to order at 10:05 am.
2. **Motion:** That Senate approve the Agenda as circulated.
Moved / Seconded. **Carried.**
3. **Motion:** That Senate approve the November 4, 2019 Senate Minutes as circulated.
Dr. Siddall noted a correction to the minutes, under III. Reports, Chair's report, second bullet point, Climate Action Committee, it should read "working on Terms of Reference for an expanded and more formalized committee".
Moved / Seconded to approve the updated November 4, 2019 Senate Minutes. **Carried.**

II. NEW BUSINESS

1. Trish Kelly, Vice Chair of Senate, and Chair of the Nominations Committee, presented:
Motion: That Senate approve Levi Nelson and Haley L Bassett to serve on the Aboriginal Advisory Committee and Girish Appanah and Chih Jou (Kelly) Sun to serve on the Financial Awards Committee as recommended by the Nominations Committee.
Moved / Seconded. **Carried.**

2. CPR Committee Report – Trish Kelly presented Motions (recommendations from CPR):
 - a) CRAM 218/3XX combined levels with description change
 - b) Coversheet / Consultation PRW Worksheets VIAR BFA
 - c) PRW VIAR 2019 draft Oct 10 Proposed changes - PERF to be added in four places on the PRW, and 9 credits in brackets after 300 level under Third Year 30 Credits.
 - d) Current PRW VIAR 2019

It was noted that the updated course description for CRAM218/3XX reflects current kiln firing practices and processes. Certain processes that were offered at the old campus cannot be supported at the new campus. A series of changes to program requirement worksheets responds to the 2017 change from 129 to 120 credits. There was a discussion regarding the consultation process for course changes, particularly those impacting multiple faculties. Senate approved all the presented changes.

Moved / Seconded.

Carried.

Three abstentions.

3. Program Review Framework. Dr. Trish Kelly reported on the Degree Quality Assessment Board (DQAB) requirement for a cyclical Academic program review, which will commence in Spring 2020, with a review of Faculty of Culture + Community and Faculty of Graduate Studies. A review of Faculty of Art and Faculty of Design + Dynamic Media will follow, in fall of 2020. Further information, including the establishment and membership of the steering committee, and timelines, will be reported to Senate in the new year.
4. Course Outline Template and Course Outline information. Dr. Kelly reported on the work by the working group, with members from APP and CPR, which is reviewing the Course Outline form. Dr. Kelly noted that the course outline template should be freestanding, and housed in the VP, Academic office, in order to allow for regular updating of the template to reflect current practices and processes. The final and edited course outline template will be brought back to Senate for discussion in the new year.

Senate is the approval body for Course Outline Policy 4.4, and the VP Academic + Provost is the Policy Officer. The approval body for 4.4.1 Course Outline Procedures is the President's Executive Committee (PEC), and Policy Officer is the VP, Academic + Provost. The Academic Planning + Priorities (APP) Committee is the primary consultative body. There was discussion regarding why PEC is the approval body for 4.4.1.

5. APP Committee Report. Kevin Bird reported on behalf of Justin Langlois, Chair of APP, on recent discussions at APP Committee meetings which include review of the Academic calendar, fall scheduling, and a possible mid-term study week.

III. REPORTS

1. Chair's report: Dr. Gillian Siddall reported on the formation of a Climate Action Taskforce, and next steps which include configuration, formalization and expansion of the group that will include members from the entire ECU community. A message with next steps and membership constitution will be sent to the community before the holiday closure.

Dr. Siddall further reported on the formalization of an EDI taskforce in the new year. Consultation with various stakeholders regarding the composition and structure of the taskforce is ongoing. A message regarding membership constitution and next steps will be sent to the community in the new year.

Dr. Siddall acknowledged the Career Development + Work Integrated Learning office for running a successful Creative Careers week in the beginning of December. The student portfolio review and industry panel hosted at Microsoft was very well-attended.

The deficit mitigation plan is moving along, and a meeting with the Ministry has been confirmed for early January.

A Senate Aboriginal Advisory subcommittee is meeting regularly to discuss indigenization of programs and curriculum.

2. Vice Chair's report. Dr. Trish Kelly reported on the restoration process in the Teaching & Learning Centre, and current practices. Further information regarding the structure of the Teaching & Learning Centre will be reported on in the spring. Dr. Kelly also reported that the Academic area is continuing to work on unit plans, and information will be uploaded to the Hive platform in the new year.

IV. OPEN FORUM - There was no further discussion.

V. NEXT MEETING – Monday, January 13, 2020, 10:00 am – 11:30 am.

VI. ADJOURNMENT – The meeting adjourned at 11:14 am.