

# EMILY CARR UNIVERSITY OF ART AND DESIGN

## BOARD OF GOVERNORS REGULAR SESSION MINUTES

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Emily Carr Institute  
Boardroom

Thursday, September 25, 2008  
12:30 pm

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### **Attendance:**

#### *Voting Members*

George Pedersen, Chair  
Ruth Beer

Tracy Calogheros  
Debra Hoggan

Ron Burnett  
David Wotherspoon

Noel Best  
John McLean

Regrets: Rick Griffiths; Meghan King; Gaye Fowler; Graham Case; Art Perret; Jake Kerr  
John Wertschek

#### *Administration*

Michael Clifford, VP Finance + Administration     David MacWilliam, Dean  
Wendy Wait, University Secretary

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### **I. ADMINISTRATION**

#### **1. CALL TO ORDER**

Chair, Dr. George Pedersen determined that there was a quorum, and called the meeting to order at 12:30 pm.

#### **Oath of Office**

Dr. Pedersen welcomed David Wotherspoon and administered the "Oath of Office" which was then signed and turned into the University Secretary for filing.

#### **2. APPROVAL OF THE PREVIOUS MINUTES**

**MOVED/Seconded to approve the minutes of the regular Board meeting of August 27, 2008 as circulated.**

**Carried**

**MOVED/Seconded to approve the minutes of the regular Board meeting of May 21, 2008 as circulated.**

**Carried**

#### **3. ADOPTION OF THE AGENDA**

Add: III.4. Approval for the "Request for Proposals" for external auditor submissions.

**MOVED/Seconded to adopt the agenda as amended.**

**Carried**

## II. BUSINESS

### 1. "University Act" Amendment / Update

University Bylaws will be reviewed for approval at the Board Annual General Meeting to be held after this regular session of the Board.

The transition of Education Council to a Senate is currently underway.  
The process for the formation of "Faculties" at Emily Carr University is being discussed internally at ECU

A discussion took place about the Faculty representatives on the Board, and it was agreed that Dr. Ruth Beer will continue serving on the Board until her term end, and the Registrar will be asked to call an election for another faculty member as soon as possible.

### 2. Honoraria for Board Members

A discussion took place about Board member honoraria. It was reported that there is no provision in the "University Act" for Board members to receive any compensation in the way of honoraria. It was stated that ECU has budgeted an amount for this fiscal year.

**MOVED/Seconded that Emily Carr University will continue the honoraria to board members who are currently receiving it, until the end of this fiscal year, March 31, 2009.**

**Carried**

### 3. Chancellor and Vice Chancellor Installation

A brief overview and discussion took place about the upcoming Installation event scheduled for November 7, 2008. Details were discussed and will be communicated to those taking part.

#### Honorary Degrees

**MOVED/Seconded that the Board of Emily Carr University approve the awarding of Honorary Doctor of Letters Degrees to Peter Doig, William Gibson and Emily Carr (posthumously).**

**Carried**

### 4. College Pension Plan

**MOVED/Seconded that the Board of Emily Carr University requests that the BC Pension Corporation Board approves the continued participation of Emily Carr University of Art and Design in the College Pension Plan.**

**Carried**

### 5. External Auditor

It was requested that the *Request for Proposal* for an external audit firm be delayed until the Board Audit Committee can meet and further discuss.

## 6. Accountability Report

The draft Accountability Report had been submitted to the Ministry in June, 2008, and the government reviewed and provided feedback. A formal Board motion of the final draft was requested.

**MOVED/Seconded to approve the Emily Carr Institute *Accountability Report* of July 2008 as circulated.**

**Carried**

## III. REPORTS

### 1. Academic Report

Dr. Burnett presented general information from the Academic Office, including recent enrollment statistics; the progress of the discussions surrounding the establishment of "Faculties", the goal to set international enrolments as 20%; the low residency Master Program being considered; admission procedures; and sabbatical approvals required by the Board in November.

### 2. Education Council / Senate

A brief update took place.

**MOVED/Seconded to thank John Wertschek for his leadership and hard work as Chair of Education Council over the past years.**

**Carried**

### 3. President's Report

Ron Burnett updated the Board on the various meetings and events he attended.

A discussion took place about Strategic Planning at Emily Carr University, and the establishment of a Board sub committee was discussed to obtain input from Board members on a Strategic Plan for the University.

**ACTION:** "Strategic Planning" to be placed on the November Agenda of the Board.

### 4. Board Chair Report

#### *Board Appointments*

Dr. Pedersen updated the members on board appointments, and congratulated Debra Hoggan, Art Perret and John McLean who have recently received confirmation of their reappointments to the Board of Emily Carr University for a two year term commencing December 2008 until December 2010.

The Board will be losing three Board members in July as Noel Best, Tracy Calogheros and Rick Griffiths will be completing six years. George Pedersen indicated that the University will require two (2) replacements at that time to be in line with the *University Act*.

#### *Government Letter of Expectations*

George Pedersen briefly reviewed the "Government Letter of Expectations" that had been previously circulated to the Board.

*Public Sector Excluded Compensation*

It was reported that guidelines have been established for Public Sector Excluded and Executive Compensation as outlined in the document that was previously circulated to the Board. John McLean is the Emily Carr representative on the PSEA (Post Secondary Employers' Association) Excluded Compensation Committee, and he reported that group has yet to meet. A brief discussion took place.

**IV. ADJOURNMENT**

There being no further business, the meeting adjourned at 1:30 pm.